# Indiana State Organization

**GOLDEN KEY APPLICATION 2020-2022 BIENNIUM**

Chapter

(to be completed by **out-going chapter president** or her designee at the end of her 2020-2022 biennium)

KEY POINTS: **To receive one of the awards, all seven key points must be met. These points are as follows:**

1. A visit was made by your chapter’s liaison or State Executive Board member. Yes (list date and name) No
2. Chapter Standing Rules have been approved by the Rules Committee since July of 2020:

Yes No

1. Three chapter yearbooks were sent by November 1 to the state president, state EEC chairman, and state chapter liaison

2020-21 Yes No

2021-22 Yes No

1. Chapter represented at Indiana State Executive Board meetings.

September 2020 Yes No Name:

April 2021 Yes No Name:

September 2021 Yes No Name:

April 2022 Yes No Name:

1. Held a minimum of two chapter executive board meetings

Dates:

1. Distributed reports and information received at executive board meetings President’s signature
2. International Educational Excellence Project (Schools for Africa and/or Support for Early Career Educators) used in chapter program planning.

Briefly describe and circle which one was

used.

POLISH POINTS:

**In addition to the 7 required key points, polish points must be earned**, for the Golden Key designation, all 8 polish points; for Honor, 5-7 polish points; for Honorable Mention, 0-4 polish points. These polish points are as follows:

1. Form 990 has been completed and turned into state treasurer for 2020 and 2021.

 Yes No

1. Chapter represented at April 2021 Convention (Plymouth)

(In addition to chapter president and state officer/committee chairman)

Name(s):

1. Chapter represented at April 2022 Conference (Danville)

(In addition to chapter president and state officer/committee chairman) Name(s):

 Chapter represented at a 2021 International Conference (Portland, San Antonio, Finland)

 by a chapter representative excluding members who receive a stipend from the state. The

 The Philadelphia International Convention of 2020 was cancelled.

Name(s):

1. Published a minimum of 4 chapter newsletters and sent copies to the

appropriate state personnel. Yes No

1. Held minimum of five chapter meetings:

Dates:

1. Orientation session for chapter initiates:

Date held:

Date of initiation

1. Attended 5 of 6 CCOT Workshops in June of 2022 (at the **end** of the biennium for which the Golden Key application is being made. (List names and CCOT location)

President Secretary Treasurer/Finance Chairman Membership Chairman Educational Excellence/Program

Golden Key Application must be postmarked by June 30, 2022 and sent to the 2nd Vice-President serving as the Membership Chairman.