

**Indiana State Organization
GOLDEN KEY APPLICATION 2018-2020 BIENNIUM**

Chapter _____
(to be completed by **out-going chapter president** or her designee at the end of her 2018-2020 biennium)

KEY POINTS: To receive one of the awards, all seven key points must be met. These points are as follows:

1. A visit was made by your chapter's liaison or State Executive Board member.
Yes (list date and name) _____
No

2. Chapter Standing Rules have been approved by the Rules Committee since July of 2018:
Yes No

3. Three chapter yearbooks were sent by November 1 to the state president, state EEC chairman, and state chapter liaison
2018-19 Yes No
2019-20 Yes No

4. Chapter represented at Indiana State Executive Board meetings.
September 2018 (Beech Grove) Yes No
Name: _____
April 2019 Convention (Lawrenceburg) Yes No
Name: _____
September 2019 (Indianapolis) Yes No
Name: _____
April 2020 Conference (Muncie) Yes No
Name: _____

5. Held a minimum of two chapter executive board meetings
Dates: _____

6. Distributed reports and information received at executive board meetings
President's signature _____

7. International Educational Excellence Project (Schools for Africa and/or Support for Early Career Educators) used in chapter program planning.

Briefly describe and circle which one was used. _____

POLISH POINTS:

In addition to the 7 required key points, polish points must be earned, for the Golden Key designation, all 8 polish points; for Honor, 5-7 polish points; for Honorable Mention, 0-4 polish points. These polish points are as follows:

1. Form 990 has been completed and turned into state treasurer for 2018 and 2019.
Yes No
2. Chapter represented at April 2019 Convention (Lawrenceburg)
(In addition to chapter president and state officer/committee chairman)
Name(s): _____
3. Chapter represented at April 2020 Conference (Muncie)
(In addition to chapter president and state officer/committee chairman)
Name(s): _____
4. Chapter represented at 2018 Austin International Convention or a 2019 International Conference (name the location _____) by a chapter representative excluding members who receive a stipend from the state.
Name(s): _____
5. Published a minimum of 4 chapter newsletters and sent copies to the appropriate state personnel. Yes No
6. Held minimum of five chapter meetings:
Dates: _____
7. Orientation session for chapter initiates:
Date held: _____
Date of initiation _____
8. Attended 5 of 6 CCOT Workshops in June of 2020 (at the **end** of the biennium for which the Golden Key application is being made. (**List names and CCOT location**)
President _____
Secretary _____
Treasurer/Finance Chairman _____
Membership Chairman _____
Educational Excellence/Program _____

Communications/Publicity/Newsletter _____

7. Description of chapter service project:

8. Application postmarked by June 30, 2020 and sent to the DKG State

Membership Chairman.

Yes No

By my signature, I certify that the information recorded on this application is correct.

President _____

Chapter _____ Date _____